

Employment Application Packet



City of River Rouge Police Department

10600 W. Jefferson Ave.

River Rouge, MI 48218

(313)842-8700

(313)842-0069

Roberto Cruz
Director of Public Safety
Police Chief
Fire Chief

Essential Job Functions of a Law Enforcement Officer

1. Affect an arrest, forcibly if necessary, using handcuffs and other restraints.
2. Climb over obstacles; climb through openings; jump down from elevated surfaces; jump over obstacles, ditches and streams; and crawl in confined areas to pursue, search, investigate and/or rescue.
3. Communicate effectively over law enforcement radio channels while initiating and responding to radio communications, often under adverse conditions such as siren usage and high-speed vehicle operation.
4. Communicate verbally and effectively by listening to people and giving information, directions, and commands.
5. Operate an emergency vehicle; during the day and night; in emergency and pursuit situations involving speeds in excess of posted limits, while exercising due care and caution; and, in congested traffic, unsafe road conditions, and environmental conditions such as fog, smoke, rain, ice and snow.
6. Load, aim, and fire handguns, shotguns, and other agency-specific firearms from a variety of body positions in situations that justify the use of deadly force while maintaining emotional control under extreme stress.
7. Conduct searches of buildings and large outdoor areas that may involve walking and/or standing for long periods of time.
8. Exercise independent judgment within legal guidelines, to determine when there is reasonable suspicion to detain, when probable cause exists to search and arrest and when force may be used and to what degree.
9. Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informants.
10. Identify wanted persons and vehicles; and, locate stolen property and identify potential evidence, which requires the ability to distinguish color and perceive shapes.
11. Manage interpersonal conflicts to maintain order.
12. Enter and exit vehicles quickly to perform rescue operations, pursue a suspect or answer an emergency call.
13. Perform law enforcement patrol functions while working rotating shifts and unanticipated overtime.
14. Perform tasks that require lifting, carrying, or dragging people or heavy objects while performing arrest, rescue, or general patrol functions.
15. Perform searches of persons which involve touching and feeling to detect potential weapons and contraband.
16. Prepare investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations.
17. Pursue fleeing suspects on foot both day and night in unfamiliar terrain.
18. Read and comprehend rules, regulations, policies, procedures and the law for purposes of ensuring appropriate officer behavior/response and performing enforcement activities involving the public.
19. Subdue resisting subjects using hands and feet while employing subject control maneuvers or approved non-lethal weapons.
20. Use body force to gain entrance through barriers to search, seize, investigate and/or rescue.
21. Perform other essential tasks as identified by the employing agency and/or the Michigan Commission on Law Enforcement Standards job-task analysis.

RIVER ROUGE POLICE DEPARTMENT

APPLICANTS MUST FURNISH THE FOLLOWING DOCUMENTS WHEN THEY MAKE A FORMAL APPLICATION.

1. Drivers License
2. Birth Certificate
3. Social Security Card
4. Marriage License, If Married
5. Naturalization Papers, If Any
6. Divorce Papers, If Any
7. Legal Papers relating to Name Change
8. Educational Diplomas
9. Transcript of Grades
10. Service Discharge Papers - DD 214
11. In order to apply for the position of Police Officer; applicant must furnish the following:
 - a. The passing pre-employment scores from a MCOLES training center.
 - b. Scores will consist of a passing reading, writing, and physical agility test.

12. Have you ever been sued? _____

If number 11 or 12 were answered "Yes", explain: _____

13. List all creditors, giving name, address and amount due:

Name: _____ Address: _____ Debt: _____

14. List four (4) mature, responsible persons who are well acquainted with you, other than relatives and former employers:

Name: _____ Address: _____ City, State, and Zip: _____

15. Have you ever been arrested or accused of breaking the law? _____

16. List all moving violations received:

Date: _____ City: _____ Charge: _____ Disposition: _____

17. Total parking tickets received: _____ Number of accidents: _____

18. Have you ever been adjudged at fault in any accident? _____

19. Has your driver's license ever been suspended or revoked? _____

20. List all previous and present applications with other police agencies:

21. List schools attended and circle highest grade completed:

<u>Name</u>	<u>Location</u>	<u>Dates</u>	<u>Grade</u>
_____	_____	_____	1 2 3 4 5 6 7 8
_____	_____	_____	9 10 11 12

22. Diploma? _____ GED: _____

23. College and additional schooling or studies:
School: Location: Dates: Degree/Credits:

24. Were you ever in the armed forces? _____ Branch? _____

25. Enlistment date: _____ Separation date: _____

26. Type of discharge: _____ Rank held: _____

27. List in chronological order your complete history of employment and unemployment longer than a one month period. Begin from date of leaving school and identify part time employment by the letters "PT" in the left-hand margin.

From: To: Employer: Address: City/State/Zip:

Your duties: _____

Job title: _____

Reason for leaving: _____

From: To: Employer: Address: City/State/Zip:

Your duties: _____

Job title: _____

Reason for leaving: _____

From: To: Employer: Address: City/State/Zip:

Your duties: _____

Job title: _____

Reason for leaving: _____

From: To: Employer: Address: City/State/Zip:

Your duties: _____

Job title: _____

Reason for leaving: _____

***** USE SEPARATE SHEET FOR ADDITIONAL LISTINGS *****

28. Have you ever been discharged or asked to resign from any job:

_____ If yes, explain: _____

29. Do you object to our inquiring or any employer about your character and job performance? _____ If yes, explain: _____

30. Are you now or have you ever been a member of the communist party or any organization which advocates the forceful overthrow of the government?

Remarks: _____

I, the undersigned, state that all the information contained in this application is true to the best of my knowledge. I understand that any false statements I have made shall be cause for rejection before appointment or dismissal from the Department after appointment.

APPLICANT'S SIGNATURE

DATE

WAIVER & AUTHORIZATION FOR RELEASE OF INFORMATION

Sections A & B to be completed by all applicants (non-licensed, currently licensed, or previously licensed law enforcement officers)

Section A - Type or print only:

Last Name:	First Name:	Middle Name:	Suffix (Jr, Sr, III):	
Social Security No.†:	Date of Birth:	Phone No.:	Gender‡:	Race‡:
Residence Address (Street, City, State, Zip):			Highest Degree:	
Drivers License No.:	Issuing State:	E-Mail:		

Section B – Authorization for release of information:

I hereby authorize any individual, agency or organization to furnish to the Michigan Commission on Law Enforcement Standards, the River Rouge Police Department¹, their representatives and/or agents (including, but not limited to, academies or contractors) any and all information pertaining to my background and ability to comply with the standards for selection, employment, training and licensing as a law enforcement officer. Such information includes, but is not necessarily limited to: employment, criminal, academic, military, and personal histories; academic, attendance, and driving records; and medical records (includes medical/psychological, including diagnosis and prognosis, if any).

I hereby authorize any individual, agency or organization to release such information upon request. This authorization is executed with the full knowledge and understanding that the information is for official use by the Michigan Commission on Law Enforcement Standards and the River Rouge Police Department¹.

Further, I hereby authorize the Michigan Commission on Law Enforcement Standards to release any and all records collected pursuant to this authorization to any individual, agency or organization for the legitimate purposes of fulfilling the Commission’s statutory and administrative objectives.

I hereby release any individual, agency or organization, including its officers, employees and related personnel, both individually and collectively, from any and all damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this Authorization for Release of Information, or any attempt to comply with it.

This Authorization shall continue in effect until revoked by me in writing. A photostatic copy of this Authorization shall have the same force as the original.

Applicant Signature:	Today's Date:
----------------------	---------------

*****Section C to be completed by current or previously licensed law enforcement officers only*****

Section C – Former Michigan employing law enforcement agency authorization:

I hereby authorize any and all of my former employing Michigan law enforcement agencies to provide the River Rouge Police Department¹, with a copy of the record regarding the reason or reasons for, and circumstances surrounding, my separation of service created by any former employing law enforcement agency or agencies. ***(Under 2017 PA 128, MCL§28.561, et seq. a hiring law enforcement agency shall not hire a law enforcement officer unless the hiring law enforcement agency receives the record regarding the reason or reasons for, and circumstances surrounding, a separation of service from each prior employing law enforcement agency.)***

Applicant signature:	Today's Date:
----------------------	---------------

AUTHORITY: 1965 PA 203; 2017 PA 128
 COMPLIANCE: Voluntary
 PENALTY: No License Activation/ Employment/
 Academy Enrollment

* This information is confidential.
 Confidential information is protected
 by the Federal Privacy Act.

‡ This information is for
 the purposes of EEO
 reporting only.

¹ Type or print the name of the hiring law enforcement agency or the enrolling academy.