

Neighborhood Block Party Guide

Dear River Rouge Residents,

For many generations block parties have served as a way for neighbors to meet each other. Some block parties are organized around holidays such as the 4th of July or Labor Day. Others may start because of an issue affecting the neighborhood clean up campaign.

You don't have to live in an area of single-family homes to be involved in a block party. Block parties can happen in townhouse complexes, or even in apartment buildings. A block party is simply a group of neighbors who work together to organize an event for their neighborhood.

This kit is organized so that all necessary information forms and regulations are included. In addition, the City Clerk's office or Police may be able to direct you to others who organized block parties in your area if you want to organize larger events.

So don't hesitate! Gather a couple of neighbors, pick a date, follow the instructions in the guide and invite everyone to join in!

Sincerely,

Suggestions on How to Start Organizing

1. Gather a few neighbors and divide up the tasks.
Decide on a possible theme, activities, etc. Decide what to do about food.
2. Start knocking on doors to find out if there is enough interest and, if so, which day would be the best for the most people. (Petition is included)
Petition must be submitted 30 days in advance of the party date.
3. Pick a date and time that best fits the preferences of the members of the neighborhood.

Go door to door.

- a. Hand out invitations (sample included)
 - b. Recruit volunteers to help with planning, setup, and regulation.
4. Decide if this will be a block party restricted to those on the street/block or if people will be able to invite friends/family to the event. Make this clear in your flyer/invitation.



River Rouge Block Party Petition

MUST BE SIGNED BY 65% OF RESIDENTS ON THE STREET

We the undersigned residents of _____ Street,

do here by agree to hold a block party on _____

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**RIVER ROUGE POLICE DEPARTMENT
REQUEST FOR BLOCK PARTY PERMIT**

Today's Date: _____

Neighborhood Representative: _____

Address: _____

Phone: _____

Email (If Applicable):

It is understood that the Residential Group requesting a road closure may incur liability in case of an incident.

Signature: _____

EVENT: _____

Group Requesting Street Closure: _____

Specific Streets to be blocked: _____

Date of Event: _____ Times of Event: _____

Estimated Attendance: _____

**APPLICATION WITH PETITION MUST BE SUBMITTED 30 DAYS IN
ADVANCE OF PARTY DATE**

PUBLIC SAFETY SECTION

FILLED OUT BY PUBLIC SAFETY PERSONNEL ONLY.

APPROVE/DENY

Police Department _____ By _____

Fire Department _____ By _____

DPW Notified _____ By _____

City Council _____ By _____

Reasons for Denial (if any):

PSO-Director Roberto Cruz

BLOCK PARTY REGULATIONS

Your River Rouge Police Department is happy to comply with your request for barricading a public street in order for you and your neighbors to participate in a block party; however, you must follow the rules listed below for the protection of lives and property including but not limited to:

- The street is not to be barricaded with any immovable objects such as motor vehicles, trailers, etc. You must use the lightweight wooden barricades that the DPW will drop off and pick up.
- **DO NOT** block the street in any manner that would prevent emergency vehicles from having ready access to any home or injured person.
- Notify residents that they cannot drive to and from their houses while the street remains blocked off, doing so will have to be done before and after the event.
- Fireworks are prohibited; the use of such will be subject violators to criminal sanctions as well as exclude future block party requests.
- No block party shall begin prior to 10:00 am & the street must be cleaned, cleared, and reopened by 10:00 pm
- Fire Hydrants must be kept unblocked and accessible should an emergency occur.
- No Ropes or electrical lines shall be permitted to cross the street.
- No tents or immovable objects will be permitted on the street.
- River Rouge residents need to adhere to all noise ordinance requirements. Disturbance calls to the Police Department will jeopardize future requests for block parties, as well as subject violators to criminal sanctions.
- All other River Rouge ordinances remain in full force and effect as well. The River Rouge Police Department reserves the right to shut down any party that violates these ordinances.

We wish you a safe and enjoyable party!

River Rouge Police Department.